

Decision Maker: RENEWAL, RECREATION AND HOUSING PDS COMMITTEE

Date: Thursday 14 March 2024

Decision Type: Non-Urgent Non-Executive Non-Key

Title: MATTERS OUTSTANDING & FORWARD WORK PROGRAMME

Contact Officer: Kerry Nicholls, Democratic Services Officer
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Chief Officer: Tasnim Shawkat, Director of Corporate Services and Governance

Ward: All Wards

1. Reason for report

1.1 This report deals with the Committee's business management including:

- Monitoring progress against actions arising from previous meetings; and,
- Developing the Committee's Forward Work Programme.

2. **RECOMMENDATION(S)**

2.1 **That the Renewal, Recreation and Housing PDS Committee reviews and comments on:**

- **Progress on matters arising from previous meetings; and,**
- **The Forward Work Programme, indicating any changes or particular issues that it wishes to scrutinise for the year ahead.**

Impact on Vulnerable Adults and Children

1. Summary of Impact: None
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Transformation Policy

1. Policy Status: Not Applicable
 2. Making Bromley Even Better Priority (delete as appropriate): Not Applicable
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Financial

1. Cost of proposal: Not Applicable
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £366k
 5. Source of funding: Revenue Budget
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Personnel

1. Number of staff (current and additional): 6
 2. If from existing staff resources, number of staff hours: N/A
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Legal

1. Legal Requirement: None
 2. Call-in: Not Applicable: Non-Executive reports are not subject to call-in
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Procurement

1. Summary of Procurement Implications: Not Applicable
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Property

1. Summary of Property Implications: Not Applicable
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Carbon Reduction and Social Value

1. Summary of Carbon Reduction/Sustainability Implications: Not Applicable
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Impact on the Local Economy

1. Summary of Local Economy Implications: Not Applicable
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Impact on Health and Wellbeing

1. Summary of Health and Wellbeing Implications: Not Applicable
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Customer Impact

1. Estimated number of users or customers (current and projected): This report is intended primarily for the benefit of Committee Members.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

Matters Outstanding from Previous Meetings

3.1. **Appendix 1** sets out matters outstanding from previous meetings (if any).

Work Programme

3.2 Each PDS Committee determines its own work programme, balancing the roles of (i) pre-decision scrutiny and holding the Executive to account, (ii) policy development and review and (iii) external scrutiny. ERC PDS Committee has the additional role of providing a lead on scrutiny issues and co-ordinating PDS work.

3.3 PDS Committees need to prioritise their key issues. The work programme also needs to allow room for items that arise through the year, including Member requests, call-ins and referrals from other Committees. Committees need to ensure that their workloads are realistic and balanced, allowing sufficient time for important issues to be properly scrutinised. Members also need to consider the most appropriate means to pursue each issue – the current overview and scrutiny arrangements offer a variety of approaches, whether through a report to a meeting, a time-limited working group review, a presentation, a select committee style meeting focused on a single key issue, or another method.

3.4 **Appendix 2** sets out the RRH PDS Committee Work Programme for the current municipal year, including: the provisional report title (or activity); the Report Author; and Committee's role. The Committee is invited to comment on the proposed schedule and suggest any changes it considers appropriate.

3.5 Other reports will be added to the Work Programme as items arise. In addition, there may also be references from other committees, the Renewal, Recreation and Housing Portfolio Holder, or the Executive.

Non-Applicable Headings:	Impact on Vulnerable Adults and Children, Transformation/Policy Implications, Financial Implications, Personnel Implications, Legal Implications, Procurement Implications, Property Implications, Carbon Reduction/Social Value Implications, Impact on the Local Economy, Impact on Health and Wellbeing, Customer Impact, Ward Councillor Views
Background Documents: (Access via Contact Officer)	Minutes of previous meetings

MATTERS OUTSTANDING FROM PREVIOUS MEETINGS

Minute Number/Title/Date	Action/PDS Request	Update	Action by	Expected Completion Date
None.	-	-	-	-

**RENEWAL, RECREATION & HOUSING PDS COMMITTEE
WORK PROGRAMME 2023/24**

Meeting Date: April 2024 (TBC)	Division	Committee Role
Leisure Centre Major Works Programme – Approval to Proceed/Leisure Strategy	Culture and Regeneration	Executive Decision
York Rise Project Completion Contract Award Report	Culture and Regeneration	Executive Decision
Meeting Date: 19 June 2024	Division	Committee Role
Matters Outstanding and Work Programme	Democratic Services	Standard Items
HPR Portfolio Plan Q4 Update, including grants register (additionally, Risk Register reported bi-annually)	Housing Compliance and Strategy	Holding PH to Account
Provisional Outturn 2022/23	Financial Management	PH Decision
Housing Assistance Policy – Joint Item with HWB, CEF PDS and ACH PDS	Housing Service	Executive Decision
Crystal Palace Park Regeneration Plan	Culture and Regeneration	Executive Decision
More Homes Bromley Annual Performance Report	Housing Service	PDS Committee
Contract Register (<u>Public and Non-Public Reports</u>)	Culture and Regeneration	PDS Committee
Local Plan Progress Update	Planning Policy and Strategy	PDS Committee
Thematic Session	To Be Confirmed	PDS Committee
Bi-Annual Digital Infrastructure Work Plan Update	Housing, Planning and Regeneration	Information Item
Bi-Annual Provision of Libraries – Contract Performance Report	Culture and Regeneration	Information Item
Meeting Date: 12 September 2024	Division	Committee Role
Matters Outstanding and Work Programme	Democratic Services	Standard Items
HPR Portfolio Plan Q1 Update, including grants register (additionally, Risk Register reported bi-annually)	Housing Compliance and Strategy	Holding PH to Account

Budget Monitoring Report	Financial Management	PH Decision
Capital Monitoring Programme Report	Financial Management	PH Decision
Local Plan Progress Update	Planning Policy and Strategy	PDS Committee
Thematic Session	To Be Confirmed	PDS Committee
Meeting Date: 12 November 2024	Division	Committee Role
Matters Outstanding and Work Programme	Democratic Services	Standard Items
HPR Portfolio Plan Q2 Update, including grants register (additionally, Risk Register reported bi-annually)	Housing Compliance and Strategy	Holding PH to Account
Budget Monitoring Report	Financial Management	PH Decision
Capital Monitoring Programme Report	Financial Management	PH Decision
Contract Register (<u>Public and Non-Public Reports</u>)	Culture and Regeneration	PDS Committee
Local Plan Progress Update	Planning Policy and Strategy	PDS Committee
Thematic Session	To Be Confirmed	PDS Committee
Bi-Annual Provision of Libraries – Contract Performance Report	Culture and Regeneration	Information Item
Bi-Annual Digital Infrastructure Work Plan Update	Housing, Planning and Regeneration	Information Item
Meeting Date: 23 January 2025	Division	Committee Role
Matters Outstanding and Work Programme	Democratic Services	Standard Items
Capital Monitoring Programme Report	Financial Management	PH Decision
Draft Budget 2025/26	Financial Management	PDS Committee
Local Plan Progress Update	Planning Policy and Strategy	PDS Committee
Thematic Session	To Be Confirmed	PDS Committee

Meeting Date: 19 March 2025	Division	Committee Role
Matters Outstanding and Work Programme	Democratic Services	Standard Items
HPR Portfolio Plan Q3 Update, including grants register (additionally, Risk Register reported bi-annually)	Housing Compliance and Strategy	Holding PH to Account
Budget Monitoring Report	Financial Management	PH Decision
Capital Monitoring Programme Report	Financial Management	PH Decision
Local London Annual Update	Economic Development	PDS Committee
Contract Register (<u>Public and Non-Public Reports</u>)	Culture and Regeneration	PDS Committee
Local Plan Progress Update	Planning Policy and Strategy	PDS Committee
Thematic Session	To Be Confirmed	PDS Committee
To be Scheduled	Division	Committee Role
Housing Statutory Homelessness Reviews	Housing Service	Executive Decision
S106/CIL update report	Planning Policy and Strategy	PDS Committee
HRA Business Plan and Policies	Financial Management	PDS Committee